

10th November 2020

Dear Parents and Carers

Subject: Early School Closure - Wednesday 18th November by 1:00pm

As you already know, we will be holding our Parents' Evening meetings online on **Wednesday 18th November and Thursday 19th November 2020**. This will be via a video call and will give you the opportunity to speak with your child's class teacher regarding their progress since September.

On **Wednesday 18th November, school will finish early** to allow teachers to host the online video meetings. We will be closing the school at the following times:

- **No afternoon Nursery**
- **11.45am morning Nursery (usual time, collect older siblings at this time too)**
- **12.15pm: Year 5 and Year 6**
- **12.30pm: Year 3 and Year 4**
- **12.45pm: Year 2 and Reception**
- **1pm: Year 1**

All children will eat their lunch at school as usual. Please collect your child/children from the usual collection point either on the playground (Furness Road) or from the field (Welbeck Road). The collection of siblings will be the same as before; you can collect all of your children with the **eldest sibling**, at their collection point and time.

If you have any questions or you are unable to collect your child at the allocated time, then please contact the school office well in advance.

Yours sincerely,

R Rasheed
Assistant Headteacher