best wishes and name

ending sentence

introduction

date

senders address

more details

greeting

Dear Katy,

I am Tom’s grandfather and Tom is coming to find you.

Tom is flying to the island in a red hot air balloon Tom is small and has short wavy brown hair. When he finds you, please come to our lighthouse. You will be safe.

I am excited to meet you when you get back to our tall lighthouse at the edge of the sea. We can go fishing on sunny days and you can help us turn on the bright lamp.

Please try to stay away from danger until Tom gets to the island.

Best wishes,

Tom’s grandfather

48 Lighthouse

Stripy Road

Edge of the Sea

England.

Tuesday 16th June 2020